

Event Support Staff - MSE Congress and DGM-Tag

Job Type

- Temporary (26 or 28 September – until 01 October 2026)

Location

- Technical University Darmstadt, Karolinenplatz 5, 64289 Darmstadt, Germany

Application deadline

- 01 March 2026

We are seeking enthusiastic individuals to support our team during the [MSE Congress](#) (Materials Science and Engineering - MatWerk) from 29 September – 01 October 2026 and the [DGM Day](#) (28 September 2026) in Darmstadt. This is a fantastic opportunity to gain valuable insights into event management, as well as the latest developments in materials science and engineering.

Responsibilities

- Support video and sound systems in conference rooms during the MSE Congress
- Conduct preliminary technical checks with authors
- Provide technical support for the event in English
- Activate audio and video for the respective lecturer
- Assist with Q&A sessions and play pre-recorded videos
- Ensure a smooth event flow for the hybrid format (on-site in Darmstadt & online)
- Assist with event setup and teardown
- Welcome and attend to participants

Requirements

- Ability to stay organized and maintain an overview in high-stress situations
- Quick comprehension and the ability to work independently and reliably
- Good English language skills, both written and spoken
- Enjoy working in a team and confident in providing customer service
- Experience with audio and video equipment is a plus
- Familiarity with Zoom and MS Teams is advantageous

What We Offer

- Gain hands-on experience in hybrid conference operations
- Access to the latest developments in materials science and engineering
- Work period: 26 or 28 September – until 01 October 2026 (daily opportunities available)
- Payment: €15.00 per hour

We look forward to receiving your application via

https://dgm.inventum.de/job-application/019c09bf-db79-738d-9ff7-7b3e52f0524b?_LANG=en

Contact person:

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